



**Versailles-Midway-Woodford County Planning Commission**  
**103 South Main Street, Suite 204**  
**Versailles, Kentucky 40383**

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**SIGN PERMIT**

Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

**TYPE & NUMBER OF PROPOSED SIGNS:**

\_\_\_\_\_ Free-Standing      \_\_\_\_\_ Wall-Mounted      \_\_\_\_\_ Temporary      \_\_\_\_\_ Directional

**OWNER INFORMATION:**

Business Name: \_\_\_\_\_ Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_ Address: \_\_\_\_\_

Agent/Applicant: \_\_\_\_\_ Address: \_\_\_\_\_

**REQUIRED MATERIAL:**

- Sign specifications including a drawing with sign dimensions and size of lettering
- Drawing indicating the location of existing and proposed signs on the premises

**CONSTRUCTION INFORMATION:**

Contractor: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Square Footage of Each Sign: \_\_\_\_\_ Height of all Lettering: \_\_\_\_\_

% of Building Coverage: \_\_\_\_\_ (if applicable attach drawing of building facia dimensions)

**PERMIT FEE:**

\_\_\_\_\_ X \$75 (Permanent Free-standing Sign)

\_\_\_\_\_ X \$50 (Permanent Wall-Mounted Sign)

\_\_\_\_\_ X \$25 (Temporary Sign)

\_\_\_\_\_ X \$10 (Directional Sign)

**Total Permit Fee:** \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_